



Brookwood Condo Village Homeowners Association



New Fence Application

Please complete the following checklist and send it with all the requested information to:

Brookwood Homeowners Association, PO Box 983, Blue Springs, MO 64013

- ☐ 1. I/We have notified the Board of Directors by email or through the hotline (816) 598-4342 that I/we intend to build a privacy fence.
- ☐ 2. I/We have completed a plan drawing(s) showing the location, dimensions, shape and materials to be used in compliance with the following requirements in mind:
 - ✓ New fence is consistent with the original fence's construction and architectural style.
 - ✓ Boundary of new fence does not extend into the common area property and only encompasses the patio or deck area.
 - ✓ The material of the new fence is the same quality as the original fence: pressure treated wood or cedar, and galvanized nails.
- ☐ 3. I/We have met all of the City of Blue Springs requirements to build a fence and obtained a City of Blue Springs building permit.
- ☐ 4. I/We understand that I/we and future owner(s) must maintain the new fence in accordance with Association standards.
- ☐ 5. I/We understand that I/we and future owner(s) am/are responsible for the cost of future repairs to the new fence and for lawn care within the enclosed area of the new fence and not the Association.
- ☐ 6. I/We have included a copy of my/our plan drawings and specifications with this application.
- ☐ 7. I/We have included a copy of my/our Blue Springs building permit with this application.

Building/Unit

Property Owner Signature

Date

Building/Unit

Property Owner Signature

Date

Building/Unit

Property Owner Signature

Date

Building/Unit

Property Owner Signature

Date

- ☐ Your new fence application has been approved. You may now erect your new privacy fence.
- ☐ Your new fence application has been denied for the following reason(s):

Brookwood Condo Village Homeowners Association President

Date